

**NEWBERG HISTORIC
PRESERVATION COMMISSION
Meeting Summary
Monday, July 21, 2014
7:00 p.m., Newberg City Hall
Permit Center Conference Room
414 E. First Street, Newberg, OR**

- I. Open Meeting - 7:03 pm**
- II. Roll Call** – Commissioner Attendees included Barbara Doyle, George Edmunston, Rick Fieldhouse, and Chuck Zickefoose. Absent were Geary Linhart and Isamar Ramirez (both excused). David Beam attended as city staff.
- III. Introductions** – All attendees introduced themselves, gave a brief summary of their experience in history related activities and what they hoped to accomplish while serving on the Commission.
- IV. Election of Chair and Vice Chair** – Rick Fieldhouse was elected Chair (Zickefoose/Doyle) and Chuck Zickefoose was elected Vice Chair (Edmunston/Fieldhouse), both unanimously.

V. Background - Historic Preservation Commission (HPC)

- A. Why a Certified Local Government
- B. Establishment of HPC
- C. HPC Roles and Duties

Mr. Beam highlighted the important points of the meeting packet materials and responded to questions by the commissioners.

- VI. Work plan discussion** – The Commission decided to delay this action to a future meeting. Mr. Beam emphasized that two issues should be acted upon sooner rather than later: determining what project we would like to request grant funding for in the upcoming CLG application process due in late February 2015; and, training in the quasi-judicial process for any future applications for changes to city designated landmarks. Mr. Edmunston would also like to have a discussion about the bypass and its potential impacts upon the historic downtown area.
- VII. Meeting schedule** – Mr. Beam recommended that the Commission meet monthly for the first few months to get the Commission on a firm footing. The commission came up with two alternative meeting times to explore: the 2nd Monday of the month and the

3rd Tuesday of the month. Mr. Beam will contact Commissioners Linhart and Rameriz to see if either of these days works well with them too.

VIII. Other Business - None

IX. Adjourn – 8:35 pm

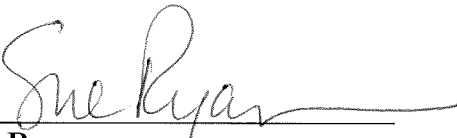
Approved by the Newberg Historic Preservation Commission this 19th day of August, 2014.

AYES:

NO:

ABSENT:

ABSTAIN:



Sue Ryan
Minutes Recorder



Rick Fieldhouse,
Historic Preservation Commission Chair